

MINUTES

Regular Meeting BOARD OF TRUSTEES

Vernon College
March 13, 2019

The Board of Trustees of Vernon College met on Wednesday, March 13, 2019 at 11:30 p.m. in the *Board Room* of the *Osborne Administration Building*, Vernon, Texas with the following present: Dr. Todd Smith, Chairman, Mr. Norman Brints, Vice-Chairman, and Mrs. Vicki Pennington, Secretary. Other board members in attendance were Mr. Bob Ferguson, Mr. Irl Holt, and Mrs. Ann Wilson. Absent was Mrs. Anne Spears.

Others present were Dr. Dusty R. Johnston, President; Dr. Elizabeth Crandall, Vice President of Instruction; Mr. Garry David, Vice President of Administration; Dr. James Nordone, Vice President of Student Services/Admissions and Financial Aid; Ms. Betsy Harkey, Director of Institutional Effectiveness; Ms. Michelle A. Alexander, Director of Institutional Advancement/Executive Director, Vernon College Foundation; Mrs. Shana Drury, Dean of Instructional Services; Mrs. Amanda Raines, Director of Enrollment Management/Registrar; Mrs. Ivy Harris, ERP/SIS Director/Cyber Security and Electronic Information Coordinator, Mr. Kevin Holland, Director of Campus Police; Ms. Criquett Lehman, Student Success Pathway Director, and Ms. Mary King, Administrative Secretary to the President. Guest present was Mr. Mark Potter of the *Vernon Daily Record*.

Chairman Smith called the meeting to order at 11:30 a.m.

Consent Agenda

Mr. Brints made the motion, seconded by Mr. Ferguson to approve the Consent Agenda containing the *Minutes of the February 13, 2019 Regular Board Meeting* and the *President's Monthly Travel Expense Report*. The motion carried unanimously.

Action Item A

Mr. Garry David presented the *Financial and Investment Reports as of February 28, 2019*. Mr. Ferguson made the motion, seconded by Mrs. Wilson to approve the report as presented. The motion carried unanimously.

Action Item B

Mr. Holt made the motion, seconded by Mrs. Pennington to approve the *SACSCOC Substantive Change to reactivate the Vernon College EMS Paramedic Certificate*. The motion carried unanimously.

Public Comment – No one was present to make comments.

President's Report/Board Discussion Items

Board input/discussion – Mrs. Pennington recognized Dr. Wade Kirk, a past President of Vernon College, who recently passed away. It was noted that his obituary was published in local and area newspapers.

King Farm annual update – Mr. David provided the Board with an annual update on the King Farm. He went over a Profit and Loss report and provided an update from the two tenants that are currently leasing the property located around Muleshoe.

Cybersecurity update – Mrs. Ivy Harris updated the Board about Cybersecurity focusing on Password Basics.

Title III update – Dr. Nordone gave a presentation on the Title III Strengthening Institutions Grant for Vernon College Regarding Retention and Student Success: Implementing Strategies That Make A Difference. He went over the five-year, \$2.3 million grant focusing on strategies and the major milestones reached in Grant Year 3.

Student Success Data Fact – Ms. Criquett Lehman presented the Student Success Data Fact for March. She gave a presentation on Student Success/Title III. The ERP/SIS for Strategy I and Student Success for Strategy II. She shared a program spotlight regarding the Peer 2 Peer Mentors – Students Helping Students initiative. She also shared the percentages about the number of mentees from Fall 17 to Fall 18 growth, total mentee contacts, academic discussions/topics, and referrals by Mentors.

Dr. Johnston reminded the board that the first draft of the 2019-2020 Budget will be presented at the April Board meeting. The second in May, third in June and the final at the Board Retreat in July. The budget will be ready for approval at the August meeting.

Dr. Johnston presented the Reminder of Upcoming Events:

- (1) Softball Friends and Family Day – Saturday, March 23, 2019 – Vernon College
- (2) Easter Eggstravaganza – Tuesday April 9, 2019 – 4:30 to 5:30 p.m. – Vernon Campus
- (3) Board of Trustees meeting – Wednesday, April 10, 2019 – 11:30 a.m. – Vernon Campus
- (4) Scholarship Banquet – Tuesday, April 16, 2019 – 5:30 p.m. Colley Student Center – Vernon Campus
- (5) Vernon College Foundation Board meeting – Thursday, April 18, 2019 – 10:00 a.m. – Vernon/CCC Videoconference
- (6) Honors Convocation – Thursday, April 25, 2019 – 6:00p.m. – Wilbarger Auditorium
- (7) Sports Banquet – Monday, May 6, 2019 – 6:00 p.m. – Wilbarger Auditorium
- (8) Commencement – Saturday, May 18, 2019 – 10:30 a.m. – Wilbarger Auditorium
 - 9:00 a.m. Rehearsal
 - 10:00 a.m. Board members, faculty, staff, and students prepare for entrance
 - 10:30 a.m. Graduation – All students not ADN
 - 11:15 a.m. Reception
 - 12:15 p.m. ADN Graduation rehearsal
 - 1:30 p.m. ADN Graduation
 - TBA Pinning immediately following graduation
 - TBA ADN reception immediately following pinning

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

Dr. Johnston presented the minutes of the January 18, 2019 Faculty Senate Meeting.

Mr. Ferguson made the motion, seconded by Mrs. Wilson to approve the personnel changes as recommended by Dr. Johnston and detailed on item 6 Personnel Information Sheet. The motion carried unanimously.

A. Employment

- (1) April Maldonado, Health Occupations Instructor – Vernon, effective February 26, 2019 with a salary of \$37,757.
- (2) Cristiano Garcia, Custodial Technician – Century City Center, effective March 1, 2019 with a salary of \$24,066

B. Retirement

- (1) Sharron Shelton, Testing Coordinator – Vernon, effective March 31, 2019
- (2) Robert Johnson, Supervisor of Buildings and Grounds – Century City Center, effective April 30, 2019

C. Consider Reappointment of Faculty for 2019-2020

- (1) Faculty Reappointments
- (2) Faculty (pending completion of probation)

Closed Session: Mrs. Wilson made the motion, seconded by Mr. Ferguson to go into closed session at 12:33 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code, Subchapter 551.074, to discuss personnel or other items under this section of the Texas Government Code, Texas Open Meetings Act. The motion carried unanimously.

Open Session: Mrs. Pennington made the motion, seconded by Mr. Ferguson, to reconvene at 1:15 p.m. in open session. The motion carried unanimously.

No Action

There being no further business Mr. Brints made the motion, seconded by Mrs. Wilson to adjourn the meeting at 1:18 p.m. The motion carried unanimously.

Todd Smith

Dr. Todd Smith, Chairman

Vicki Pennington

Mrs. Vicki Pennington, Secretary